

বিষয়ঃ সি.বি.সি.এস. (CBCS) পরীক্ষা পদ্ধতি ও তার মূল্যায়নের কিছু গুরুত্বপূর্ণ দিক।

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বি এ অনার্স ও জেনারেল প্রথম সেমিস্টারের ছাত্র-ছাত্রীদের পরীক্ষা পদ্ধতি, প্রশ্নপত্র ও তার মূল্যায়ন সম্পর্কে অবগত হওয়া দরকার। তিন বছরের মোট সময় কালকে ছয়টি সেমিস্টারে ভাগ করে নেওয়া হয়েছে। প্রতিটি সেমিস্টারের পরীক্ষা পদ্ধতি হবে নিম্নরূপ-

The evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:-

- I) Each semester assessment shall be divided into three (3) discrete components, viz. C1, C2 and C3. The students will be informed about the modalities of continuous assessment activities well in advance. The first component (C1) of assessment shall be of 10% of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus will be completed. The continuous assessment and C1 will be consolidated during the 8th week of the concerned semester. The second component (C2) of assessment shall be of 10% of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the second two months of semester, 2/3 of the syllabus will be completed. The continuous assessment and C2 will be consolidated during the 16th week of the concerned semester. Appearance in C1 & C2 is mandatory.
- II) During the 21st – 23rd weeks of a semester-end Examination shall be conducted for each course and the proportion of C3 will be 80% of the total marks each course of the semester.
- III) The result of each course in a semester shall be based on the values of C1, C2 & C3 and shall be awarded in form of grade point.

Mechanism of computation of work- load per week:

- I) 1 Credit = 1 Theoretical class of 1- hour duration, ii) 1 Credit = 1 Tutorial class of 1- hour duration,
- iii) 1 Credit = 1 practical class of 2 – hour duration.

COMPUTATION OF MARKS / CREDIT & TIME DURATION

- 1 Credit = 12.5 Marks: AECC—No Internal; * 06 Credit = 12.5 x 6=75 Marks; Exam. Time (6) Credit = 3 hours.

Full marks of a course, having 6 credits/ 2 credits, along with distribution of marks:

- I) Full marks of each course of B.A. / B.Sc. / B.Com. (Hons. & Gen.) carrying 6 credits = 75
- II) Full marks of each course of B.A. / B.Sc. / B.Com. (Hons. & Gen.) carrying 2 credits = 50

III) For B.A. & B.Com. (Hons. & Gen.) Courses, having no practical, distribution of 75 marks be as follows: I) Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks. In which 5 marks for class attendance (both theory + Tutorial) in the manner.

*Attendance 50% to 60% -----02 marks.

* Attendance 60% to 75% -----03 marks.

* Attendance 75% to 90% -----04 marks.

* Attendance 90% & above-----05 marks.

* 10 marks for class test/ assignment (Theory -5 + Tutorial -5).

iv) In Semester-end Examination of each course, Question Paper be set for 60 marks, distribution as

Follows: - a) Answer 10 questions out of 15 carrying 02 marks each = $10 \times 02 = 20$

B) Answer 04 questions out of 06 carrying 05 marks each = $04 \times 05 = 20$

c) Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

However, question, carrying 05 or 10 marks, need not to be a single question.

In the semester-end-Examination of AECC of B.A. / B.Sc. / B.Com. Carrying 2 credits (full marks 50), MCQ be set and OMR sheet be used. Under AECC, ENVS be taught in the 1st Semester and communicative English/MIL be taught in the 2nd semester.

For B.A. / B.Sc. / B.Com. (Hons. & Gen.) courses, distribution of 50 marks (for each SEC) be as follows: I) **Internal Assessment**: 20% of 50 marks be reserved for class test/ assignment/ seminar.

ii) 40 marks be allotted for Semester-end- theoretical Examination of each course, distribution of which may be as under: (a) Answer 05 questions out of 08 carrying 02 marks each = $5 \times 2 = 10$

b) Answer 02 questions out of 04 carrying 05 marks each = $2 \times 5 = 10$

c) Answer 02 questions out of 04 carrying 02 marks each = $2 \times 10 = 20$

However, question, carrying 05 or 10 marks, need not to be a single question.

***Distribution of total marks (1850), equivalent to 148 credits, of all courses to be studied by a student of B.A./B.Sc./B.Com. Honours.**

CC: $75 \times 14 = 1050$; DSE: $75 \times 4 = 300$; GE: $75 \times 4 = 300$; AECC: $50 \times 2 = 100$; SEC: $50 \times 2 = 100$

***Distribution of total marks (1650), equivalent to 132 credits, of all courses to be studied by a student of B.A./B.Com. GENERAL.**

CC: $75 \times 12 = 900$; DSE: $75 \times 4 = 300$; GE: $75 \times 2 = 150$; AECC: $50 \times 2 = 100$; SEC: $50 \times 4 = 200$

***For B.Sc. General's**: CC: $75 \times 12 = 900$; DSE: $75 \times 6 = 450$; AECC: $50 \times 2 = 100$; SEC: $50 \times 4 = 200$

পরীক্ষা দেওয়ার পর ছাত্র-ছাত্রীরা রেজাল্টের অপেক্ষায় থাকে। অনেকে পাস করে, অনেকে পাস করেনা। আবার কেউ একটি বিষয়ে ফেল করে (ব্যাক) পায়। তখন ছাত্র-ছাত্রীরা দিশেহারা হয়ে যায়। এমনতাবস্থায় ছাত্র-ছাত্রীদের নিম্নলিখিত বিষয় গুলি মনে রাখতে হবেঃ-

- 1) The evaluation scheme for each course shall contain two parts :-(a) Internal Assessment and (b) Semester end examination. The ratio of weightage between the semester-end-examination and internal assessment shall be 80:20. This should be highlighted in the Course/Syllabus outline of each Programme. The College authority shall formulate its own method of Internal Assessment as pr UGC guidelines, which shall be communicated to the students at the beginning of the Course. Generally there should be two examinations at the 8th week and 16th week of the course.
- 2) In Semester-wise CBCS curricula, a complete Paper (Theoretical/ Practical/ Tutorial) carries Six (06) credits = 75 marks. One (01) Credit = 12.5 Marks; 02 credits = 25 Marks. Duration of Examination of Theoretical papers **upto 30 marks:** 1/1/4 hour (One hour and fifteen minutes). **Upto 60 marks:** 2/1/2 hours (Two and half hours): **upto 75 marks:** 03 hours (Three hours) and **above 75 marks:** 04 hours (Four hours) etc.
- 3) To insure transparency of the evaluation process, the final marks of internal assessments awarded to the students in each programme in a semester shall be published and put up on the notice board of the College, at least one week before the commencement of the semester end examination.
- 4) In case, internal assessment is conducted by class tests, there shall generally be no retest if a student misses such a class test during an ongoing semester. He /She may be given a second chance only with the permission of the Principal/Vice-Principal/TIC/Governing Body of the concerned College. The student has to justify his/her absence by providing authentic documents.

5) SUPPLEMENTARY EXAMINATION: (a) A candidate who fails to qualify or fails to appear in not more than two theoretical/practical paper's but secures 40% marks in each of the remaining papers in a semester, he/ she shall be treated as **Failed but Supplementary(FS)** and shall be allowed to pursue studies in the next semester. He/ she shall generally be allowed to appear in supplementary examinations for only those papers in which he/she has failed. A student will be allowed to attempt one regular examination and at most two supplementary examinations to pass any paper of the course. (b) If a candidate fails to qualify in more than two papers (theoretical/practical) in a semester he/she shall be treated as **Failed but Repeat (FR)** and shall have to repeat the semester as a whole in the next year. He/she shall not be allowed to join classes of the next semester. (C) The evaluated answer scripts of class tests taken for the internal assessment shall be preserved by the respective College authority. (d) The final marks obtained in internal assessment in any semester should be carried forward for FS & FR candidates.

- 6) A candidate eligible for supplementary examination as per 5(a) i.e. Failed but supplementary (FS) or eligible for repeat semester as per 5(b) i.e. Failed but repeat (FR) shall get a chance to appear

at maximum of two consecutive supplementary examinations in the concerned semester .In **03 – year Bachelor’s degree Programme**, a candidate will have to qualify in all the semesters within a span of **five years** from the year of admission in the 1st semester of that programme.

7) A candidate who has failed in a theoretical paper, but has passed the practical, based on that course, need not appear in the practical examination of that course in the supplementary examination.

8) Where a candidate (FS/FR) is eligible to appear at supplementary examination or to appear again in any semester-end examination as per 5(a) or 5(b) of this Regulation, he/she shall be required to apply to the Controller of Examination, through the Principal of that College within 07 working days from publication of result for enrollment in appropriate examination in which he/she failed to qualify.

9. REVIEW & SCRUTINY : (a) There shall be re-evaluation (review) of the answer scripts of theoretical papers of semester-end-examination **but not of Internal Assessment marks. However, for re-evaluation**, the candidate has to apply through the Principals/TIC of College in a prescribed format, to the Controller of Examination. Re-evaluation shall be permitted in not more than two theoretical papers for any semester-end-examination in the 3 year Bachelor’s degree programme on submission of prescribed fees within 07 working days from the publication of result of concerned semester. No application for re-evaluation of practical papers shall be entertained.

(b) Scrutiny of the theoretical answer scripts shall be done by the teachers of the concerned discipline before sending the marks to the Controller of Examinations. A teacher who is the examiner of a paper shall not be the scrutinizer of the same paper.

(c) The written answer scripts of each semester-end Examination will be preserved by the Head examiner upto the completion of review process of the answer scripts. After that the answer scripts shall be collected by the Controller of Examinations and shall be preserved in the University for 06(six) months only from the date of publications of that result of the said semester-end examination. The answer scripts of the class test or other records of internal assessment shall, however, be preserved in the College for 06(six) months from the date of commencement of the next semester. After that period, the scripts will be disposed off as per rules of the University.

10. GRADING & DIVISION: (a) Grade & Credit System, the semester end and final grade sheets and transcripts shall have following scale (scores on 100%), letter grade points. SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average):

PERFORMANCE	SCORE ON 100% POINTS	LETTER GRADE	GRADE POINT
Outstanding	90 to 100	O	10
Excellent	80 to 89	E	9
Very Good	70 to 79	A	8
Good	60 to 69	B	7
Above Average	50 to 59	C	6
Below Average/Pass	40 to 49	D	5
Fail	Belo 40	F	0
Absent	-----	AB	0

SGPA = Sum of (Credits x Grade Point) / Sum of credits of all papers of a Semester

(SGPA) = Semester Grade Point Average

CGPA calculation for 3-year UG Course:

CGPA= SGPA of (1st sem. +2nd sem. + 3rd +4th sem. +5th sem. + 6th sem)/6

(CGPA): Cumulative Grade Point Average.

The detailed grade information is as follows:

(a) CGPA of 8 & above upto 10.0: 1st Class with Distinction. (b) CGPA 6.5 & above up to & 7.9: 1st Class.

(c) CGPA 5.5 & above up to 6.4: 2nd Class. (d) CGPA OF 6: 2nd Class with 55 %.(e) CGPA 5 & above up to 5.4: Pass.

Calculation of Percentage (%): (CGPA-0.5) X 10.

To complete the course satisfactorily & qualify for degree:

- a) A student must obtain the minimum CGPA of 5.
- b) A minimum of 40% marks to be obtained in each paper.
- c) Full Marks and Marks obtained will also be shown in the Mark sheets.
